



Department:	Computer
Subject:	Computer
Class:	2 nd Secondary E

Subject Details		
Weekly time Allotted	1 Period per week (Module System)	
Coefficient	/20	
Grade Distribution	Test	50%
	Class Work	50%

Learning Outcome and Description
<p>Gives the learner the ability to:</p> <ol style="list-style-type: none">1. Review how to perform a professional research using reliable resources and how to work on a well-defined PowerPoint presentation with the necessary criteria to perform best, taking into consideration that the speech that goes with the presentation should be written and well-practiced.2. Use and manipulate databases, create forms, queries and work on relationships between tables.3. Use Photoshop CS3 to work with pictures and modify them. <p>Topics Covered:</p> <p>MS-Access 2010 Tables, Forms, Queries, Relationships between tables, creating a query on two tables.</p> <p>Photoshop CS6 Photoshop Interface and Workspace, Color Mode, Toolbox, Tool Descriptions, Toolbox Controls, Floating Palettes, Making Selections, Changing Brightness/Contrast, Levels, Curves, Dodge and Burn Tools, Layers, Colored to Black and White, Black and White to Colored, Add Effects, Invert Images, Remove Black or White Borders, Add Text, Crop Images, Work with Grids and Guides, Remove the Red Eye Color.</p>